



DDF 2025 HILL DAY FOLLOW UP MARCH CHECKLIST

ACTION ITEM	Instructions	Resources/Notes
<p>REVIEW the list of members of Congress who we have met with or who have signed the letter in the past</p> <p>FIND the members of Congress from your state and geographical region</p>	<p>Find all resources on the Stomach Cancer Advocacy Resource website: www.debbiesdream.org/2025-advocacy-day/</p>	<p>Google Tracking Sheet that lists members of Congress, office phone numbers, staff email contacts, and information about whether the member has signed the letter previously</p>
<p>SEND AN EMAILS to the contacts for Senators and Representatives from your state/geographical region</p>	<p>Send an email to the staff you met with during the Hill Day and/or any staff listed on the tracking sheet to ask if there is a FORM you need to fill out to request that the Senator/Representative “sign the letter to the Appropriations Committee asking that stomach cancer is maintained as a disease eligible for funding under the DoD’s Peer-Reviewed Cancer Research Program for FY 2026” and what the deadline is to complete the form.</p> <ul style="list-style-type: none"> • Reference the Advocacy Day and if you met them in person or dropped off materials • Attach the appropriate letter to your email (Senate letter for senators; House letter for Representatives) <p>If you don’t get a response in 1 business day, call the office and ask the same information (phone numbers on spreadsheet or on the member’s website).</p> <ul style="list-style-type: none"> • Ask which staff person handles Appropriations Requests and ask for their email address. <p>Keep following up if you don’t get an answer</p>	<p>On Resources page:</p> <ul style="list-style-type: none"> • Draft Hirono letter (Senate) • Draft Wilson/Panetta letter (House)
<p>FILL OUT the tracking sheet</p>	<ul style="list-style-type: none"> • Is there a form? If yes, what is the deadline? • Have you filled it out? • Are there any additional questions from staff and/or will the Senator/Representative sign the letter? 	<p>Enter the information in the Google Tracking Sheet</p>
<p>FILL OUT the form, if requested to do so</p>	<p>Every office uses a different form</p>	<p>On the Resources Page:</p> <ul style="list-style-type: none"> • Instructions for filling out the PRCRP Appropriations Forms • 2025 State Stomach Cancer Facts